

	U.S. ENVIRONMENTAL PROTECTION AGENCY Grant Agreement		GRANT NUMBER (FAIN): 01F11101	DATE OF AWARD 09/29/2015	
			MODIFICATION NUMBER: 0 PROGRAM CODE: EQ		
			TYPE OF ACTION New		MAILING DATE 10/06/2015
			PAYMENT METHOD: ASAP		ACH#
RECIPIENT TYPE: Not for Profit			Send Payment Request to: Las Vegas Finance Center		
RECIPIENT: Louisiana Environmental Action Network 162 Croydon Ave. Baton Rouge, Louisiana 70806-4501 EIN: (b) (6)			PAYEE: LA LEAN - Louisiana Environmental Action Network 162 Croydon Ave. Baton Rouge, LA 70806-4501		
PROJECT MANAGER Marylee Orr Baton Rouge, Louisiana 70806 E-Mail: (b) (6) Phone: (b) (6)		EPA PROJECT OFFICER Israel Anderson 1445 Ross Avenue, Suite 1200, 6 Dallas, TX 75202-2733 E-Mail: Anderson.Israel@epa.gov Phone: 214-665-3138		EPA GRANT SPECIALIST Mary Simmons Grant Programs Section, 6MD-CG E-Mail: Simmons.Mary@epa.gov Phone: 214-665-6498	
PROJECT TITLE AND DESCRIPTION Empowering LA Communities on Climate Hazard Action Plans The proposed project is the creation of the Community Climate Resiliency Initiative within the Louisiana Environmental Action Network (LEAN). The goal of the initiative is to provide residents of south Louisiana communities, facing increasing environmental exposure risks from climate change, with the education and assessment tools to develop a local Climate Hazards Action Plan (CHAP). The initiative would include tools to create an inventory of local hazards, steps to increase public participation in emergency planning and response policies, and information on a range of community-level and house-level risk mitigation strategies.					
BUDGET PERIOD 10/01/2015 - 09/30/2016	PROJECT PERIOD 10/01/2015 - 09/30/2016	TOTAL BUDGET PERIOD COST \$30,000.00	TOTAL PROJECT PERIOD COST \$30,000.00		
NOTICE OF AWARD					
Based on your Application dated 01/07/2015 including all modifications and amendments, the United States acting by and through the US Environmental Protection Agency (EPA) hereby awards \$30,000. EPA agrees to cost-share 100.00% of all approved budget period costs incurred, up to and not exceeding total federal funding of \$30,000. Recipient's signature is not required on this agreement. The recipient demonstrates its commitment to carry out this award by either: 1) drawing down funds within 21 days after the EPA award or amendment mailing date; or 2) not filing a notice of disagreement with the award terms and conditions within 21 days after the EPA award or amendment mailing date. If the recipient disagrees with the terms and conditions specified in this award, the authorized representative of the recipient must furnish a notice of disagreement to the EPA Award Official within 21 days after the EPA award or amendment mailing date. In case of disagreement, and until the disagreement is resolved, the recipient should not draw down on the funds provided by this award/amendment, and any costs incurred by the recipient are at its own risk. This agreement is subject to applicable EPA regulatory and statutory provisions, all terms and conditions of this agreement and any attachments.					
ISSUING OFFICE (GRANTS MANAGEMENT OFFICE)		AWARD APPROVAL OFFICE			
ORGANIZATION / ADDRESS Grant Programs Section, 6MD-CG 1445 Ross Avenue, Suite 1200 Dallas, TX 75202-2733		ORGANIZATION / ADDRESS U.S. EPA, Region 6 Office of Environmental Justice and Tribal Affairs 1445 Ross Avenue, Suite 1200 Dallas, TX 75202-2733			
THE UNITED STATES OF AMERICA BY THE U.S. ENVIRONMENTAL PROTECTION AGENCY					
Digital signature applied by EPA Award Official Donna Miller - Chief Grant Programs Section				DATE 09/29/2015	

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FUNDS	FORMER AWARD	THIS ACTION	AMENDED TOTAL
EPA Amount This Action	\$	\$ 30,000	\$ 30,000
EPA In-Kind Amount	\$	\$	\$ 0
Unexpended Prior Year Balance	\$	\$	\$ 0
Other Federal Funds	\$	\$	\$ 0
Recipient Contribution	\$	\$	\$ 0
State Contribution	\$	\$	\$ 0
Local Contribution	\$	\$	\$ 0
Other Contribution	\$	\$	\$ 0
Allowable Project Cost	\$ 0	\$ 30,000	\$ 30,000

Assistance Program (CFDA)	Statutory Authority	Regulatory Authority
66.604 - Environmental Justice Small Grants Program for Community Research	CERCLA: Sec. 311(c)	2 CFR 200 2 CFR 1500 and 40 CFR 33

[illegible]

Administrative Conditions

1. General Terms and Conditions

The recipient agrees to comply with the current EPA general terms and conditions available at:

<http://www2.epa.gov/grants/epa-general-terms-and-conditions-effective-december-26-2014>. These terms and conditions are in addition to the assurances and certifications made as part of the award and the terms, conditions or restrictions cited throughout the award.

The EPA repository for the general terms and conditions by year can be found at: <http://www.epa.gov/ogd/tc.htm>.

2. UTILIZATION OF SMALL, MINORITY AND WOMEN'S BUSINESS ENTERPRISES (MBE/WBE)

GENERAL COMPLIANCE, 40 CFR, Part 33

The recipient agrees to comply with the requirements of EPA's Disadvantaged Business Enterprise (DBE) Program for procurement activities under assistance agreements, contained in 40 CFR, Part 33.

REPORTING PROVISION

MBE/WBE reporting is required annually for assistance agreements where there are funds budgeted for procuring construction, equipment, services and supplies, including funds budgeted for direct procurement by the recipient or procurement under subawards or loans in the "Other" category, that exceed the threshold amount of \$150,000, including amendments and/or modifications.

Based on EPA's review of the planned budget, this award does not meet the condition above and is not subject to the reporting requirements of the Disadvantaged Business Enterprise (DBE) Program. However, if during the performance of the award the total of all funds expended for direct procurement by the recipient and procurement under subawards or loans in the "Other" category exceeds \$150,000, annual reports will be required in accordance with the reporting paragraph below and you are required to notify your grant specialist for additional instructions.

The recipient also agrees to request prior approval from EPA for procurements that may activate DBE Program reporting requirements.

This provision represents an approved deviation from the MBE/WBE reporting requirements as described in 40 CFR, Part 33, Section 33.502; however, the other requirements outlined in 40 CFR Part 33 remain in effect, including the Good Faith Efforts requirements as described in 40 CFR Part 33 Subpart C and Fair Share Objectives negotiation as described in 40 CFR Part 33 Subpart D and explained below.

MBE/WBE REPORTING, 40 CFR, Part 33, Subpart E

When required, MBE/WBE reports must be submitted annually. The recipient agrees to complete and submit a "MBE/WBE Utilization Under Federal Grants, Cooperative Agreements and Interagency Agreements" report (EPA Form 5700-52A) on an annual basis. All procurement actions are reportable, not just that portion which exceeds \$150,000.

When completing the annual report, recipients are instructed to check the box titled “annual” in section 1B of the form. For the final report, recipients are instructed to check the box indicated for the “last report” of the project in section 1B of the form. Annual reports are due by October 30th of each year. Final reports are due by October 30th or 90 days after the end of the project period, whichever comes first.

The reporting requirement is based on total procurements. Recipients with expended and/or budgeted funds for procurement are required to report annually whether the planned procurements take place during the reporting period or not. If no budgeted procurements take place during the reporting period, the recipient should check the box in section 5B when completing the form.

MBE/WBE reports should be sent to [insert name and contact information of the appropriate DBE coordinator and Grants Specialist (optional)]. The current EPA Form 5700-52A can be found at the EPA Office of Small Business Program’s Home Page at http://www.epa.gov/osbp/dbe_reporting.htm

FAIR SHARE OBJECTIVES, 40 CFR, Part 33, Subpart D

This assistance agreement is a Technical Assistance Grant (TAG); or the award amount is \$250,000 or less; or the total dollar amount of all of the recipient’s financial assistance agreements from EPA in the current Federal fiscal year is \$250,000 or less. Therefore, the recipient of this assistance agreement is exempt from the fair share objective requirements of 40 CFR, Part 33, Subpart D, and is not required to negotiate fair share objectives/goals for the utilization of MBE/WBEs in its procurements.

SIX GOOD FAITH EFFORTS, 40 CFR, Part 33, Subpart C

Pursuant to 40 CFR, Section 33.301, the recipient agrees to make the following good faith efforts whenever procuring construction, equipment, services and supplies under an EPA financial assistance agreement, and to require that sub-recipients, loan recipients, and prime contractors also comply. Records documenting compliance with the six good faith efforts shall be retained:

(a) Ensure DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities. For Indian Tribal, State and Local and Government recipients, this will include placing DBEs on solicitation lists and soliciting them whenever they are potential sources.

(b) Make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process. This includes, whenever possible, posting solicitations for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date.

(c) Consider in the contracting process whether firms competing for large contracts could subcontract with DBEs. For Indian Tribal, State and local Government recipients, this will include dividing total requirements when economically feasible into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process.

(d) Encourage contracting with a consortium of DBEs when a contract is too large for

one of these firms to handle individually.

(e) Use the services and assistance of the SBA and the Minority Business Development Agency of the Department of Commerce.

(f) If the prime contractor awards subcontracts, require the prime contractor to take the steps in paragraphs (a) through (e) of this section.

CONTRACT ADMINISTRATION PROVISIONS, 40 CFR, Section 33.302

The recipient agrees to comply with the contract administration provisions of 40 CFR, Section 33.302.

BIDDERS LIST, 40 CFR, Section 33.501(b) and (c)

Recipients of a Continuing Environmental Program Grant or other annual reporting grant, agree to create and maintain a bidders list. Recipients of an EPA financial assistance agreement to capitalize a revolving loan fund also agree to require entities receiving identified loans to create and maintain a bidders list if the recipient of the loan is subject to, or chooses to follow, competitive bidding requirements. Please see 40 CFR, Section 33.501 (b) and (c) for specific requirements and exemptions.

Programmatic Conditions

1. 1. Quality Assurance

Activities completed under this Environmental Justice Assistance Agreement are for outreach and demonstration purposes only. Although the information in this document has been funded wholly or in part by the United States Environmental Protection Agency under an assistance agreement, it has not been submitted to the Agency's publications review process and therefore, may not reflect the views of the Agency and no official endorsement should be inferred. Data collection and environmentally related measurements are not conducted in accordance with EPA Quality Assurance requirements.

The grantee agrees to include the above disclaimer in any published information or public release of information regarding the project findings.

2. Funding Allocation

See administrative conditions on how to request reimbursements.

In accordance with 40 CFR 30.601, federal assistance funds may not be used for: 1) lobbying or influencing legislation before Congress; 2) partisan or political advocacy purposes; or 3) an activity whose objective could affect or influence the outcome of an EPA regulatory or adjudicatory proceeding.

In addition, the recipient understands that federal assistance funds may not be

used to sue the federal government or any other governmental entity , nor may they be used for legal fees.

All Financial Reports/Documents should be sent to EPA's appropriate Grants and Audit Section.

3. Environmental Justice Program Guidance

Subject to Renegotiation:

By signing and accepting this award the recipient agrees that certain commitments under this Assistance Agreement may be renegotiated as necessary , seeking agreement between the Recipient and EPA on revisions /clarifications.

Report Guidance:

A condition of EPA's Assistance Agreement for the Environmental Justice Program is to send quarterly progress reports on the funded project

See Administrative conditions for MBE/WBE reporting dates.

Upon completion of the Environmental Justice grant activities , the grantee shall submit a final project report within 90 days of the end of the project period . The grantee agrees to submit an original and two copies of the final report , along with tangible products derived as a result of the project , i.e., videos, pamphlets, brochures, photos, etc. to:

Israel Anderson
Environmental Justice Specialist, Project Officer
EPA Region 6
Office of Environmental Justice (6RA-DJ)
1445 Ross Avenue
Dallas, TX 75202-2733

The report will clearly describe what happened during the project and briefly address the following:

- a. List and describe activities that were performed , i.e., community meetings, development of materials, etc.
- b. Describe how the program addressed environmental justice issues targeted in the approved proposal.
- c. List and describe EPA statutes addressed , i.e., Clean Water Act, Clean Air Act, etc.
- d. Describe how these activities were successful . Describe any problems encountered and how they were overcome .
- e. Describe how the project will affect the community /target audience.

NOTE: Along with the final report , please be sure to include at least three sets of material developed under the project , i.e., brochures , maps, videos, etc.

